

March 16, 2020
To All Reitaku University Students
Re: Response to New Coronavirus Infections

Revised Content Summary:

Revised content 2. About University Events

- Postponement of dormitory entry date (March 19) for 2nd to 4th-year students
→ April 1 (Wed.)
- Postponement of dormitory entry date (March 30) for new students → April 6 (Mon)
- Orientation for 2nd to 4th-year students (March 23 and 24) → Web Registration from the URL below.
- Postponement of medical examination (March 31 / April 4) → to be scheduled after May 1st
- Orientation and class start date for current students
→ Information on Student Portal (From the URL below)

Revised content: 3. About entrance to campus

- prohibited from February 28 until March 31 (Subject to change)

Revised content: 4. About extracurricular activities

- prohibited from February 28 until March 31 (Subject to change)

Revised content: 7. About regular international students

- Information on regular international students has been added (see following details)

Revised content: 8. New students

- Information has been added for new students (see following details)

As widely reported in the media and other sources, there is a concern about the spread of infectious diseases caused by the new coronavirus worldwide. At our university, we are taking immediate measures to prioritize the health of students and faculty members and to prevent the spread of infection both within and outside the university. The response information is current to the date of posting, and as the situation is evolving daily, it will also be subject to change.

Please check the university homepage (*New Information*) regularly for the latest information.

1. Infectious disease control measures

Thoroughly wash your hands, gargle and wear a mask, and avoid crowds and going out as much as possible. If any of the following symptoms appear, consult the "Returnee and Contact Center" and follow the instructions.

Kashiwa City (Returnee and Contact Center) Tel: 04-7167-6777

- Cold-like symptoms including fever of 37.5 °C persisting for 4 days or more.
- Listlessness (malaise) or breathlessness (dyspnea) or other respiratory problems.

* Please check with local government on the Ministry of Health, Labor and Welfare website. If you are diagnosed with the coronavirus infection, contact the University Student Support Group by phone or email.

2. University Events

■ **Orientation for 2nd to 4th-year students (March 23, 24) → Cancelled**
⇒ **The materials to be distributed at the orientation and Course Guide will be released on the following web page from March 26**, so please read it carefully.

* Please refrain from making phone inquiries regarding courses.

<Orientation document WEB page> ↓

http://www2.reitaku-u.ac.jp/koho/kyoumu/kyomudoc/orientation/ori_pt.htm

<Course Guide WEB page> ↓

<https://youran.reitaku-u.ac.jp/>

■ **Orientation for 2nd to 4th-year students (March 26, 27)**
→ **Postponed to March 30 and 31.**

Register courses online as usual.

The class timetable will be released on March 24 on the following website.

<Timetable open WEB page> ↓

<http://www2.reitaku-u.ac.jp/koho/kyoumu/kyomudoc/jikanwari/jikanwari.htm>

■ **Medical examination (March 31 and April 4) → Delayed.** (To be rescheduled after May 1st)

■ **Entrance ceremony (April 2, 2020) ⇒ Canceled**

■ **About the class start date (April 8)**

⇒ **At present, classes are scheduled to start on April 15 (One week later than the original date).** Orientations scheduled after April will also be held one week later (partially canceled). Please confirm the detailed schedule from the following web page.

* **Dates may change again due to future changes in the situation.**

<Orientation schedule WEB page> ↓

<http://www2.reitaku-u.ac.jp/koho/kyoumu/kyomudoc/orientation/schedule.htm>

3. About entrance to the campus and buildings

From February 28 to March 31 (subject to change), students are prohibited from entering the university campus, including the library, in consideration of student safety. In principle, the campus windows will be closed. If necessary, please contact us from "Contact Us".

■ For contacting the campus, please contact us from "Contact Us" on the website.

<Contact> ↓

https://www.reitaku-u.ac.jp/info_contact.html

4. Extracurricular activities

From February 28 to March 31 (subject to change), participation in club activities, club activities, training camps, event holdings, volunteer activities, etc. is strictly prohibited. If you need to attend a convention or other event, contact the Student Support Group in advance. The Resumption of extracurricular activities will be determined according to the future situation.

5. About overseas travel

Students should not travel to destinations where the **Infectious Disease Risk is level 2 or higher**. If you plan to travel abroad to other areas, please refrain from travel that is not

essential or urgent. At this time, study abroad programs have not been canceled, but those planning to go should continue to monitor safety information for destinations.

6. Returnees from countries and regions with **Infectious Disease Risk Information level 2 or higher**

■ Students planning to return to Japan

If you have a fever of 37.5 ° C or higher and respiratory symptoms at the time of return to Japan, immediately report to the airport or port quarantine station and follow the instructions.

Even if you do not have the above symptoms, refrain from going out for 14 days after returning to Japan and closely monitor your health. **If applicable, please continue to check the class start date and be sure to enter the country at least 14 days in advance.**

* Please refer to the Ministry of Foreign Affairs website

7. About students studying abroad

The details of correspondence for students studying abroad will be provided on the following web page (university bulletin board). ※login required.

<University bulletin board WEB page> ↓

“Student Life” → Guidelines for students studying abroad Regarding New Coronavirus Infections ”

<https://bbs.reitaku-u.ac.jp/wp-login.php>

8. New students

The University has decided to cancel the entrance ceremony scheduled on Thursday, April 2, 2020, in consideration of the growing impact of the new coronavirus infection. Canceling the entrance ceremony, which we recognize as a milestone for a new start for the freshmen and their families, is a decision that places the highest priority on the health and safety of everyone. Thank you for your understanding.

For all new students (including transfer students) - The TOEIC and Japanese placement test, originally scheduled for April 1st, **will be changed to April 8th**. Please attend on April 8th at the following times and places (unless there are future changes).

Faculty of Foreign Studies / Faculty of Global Studies (April 8th)			
Time	Test / content	Place	Persons applicable
9:00	Japanese Placement test	Kaede Classroom 1602	International students only*
13:00	TOEIC group test	Kaede First Floor Student Lounge	All Students (including transfer students)
Faculty of Economics (April 8th)			
Time	Test / content	Place	Persons applicable
9:45	TOEIC Bridge	Kaede First Floor Student Lounge	All Students (including transfer students)
13:30	Japanese Placement test	Kaede Classroom 1602	International students only*

*** Students who have taken the EJU or the JLPT must bring a letter of transcript (Japanese EJU) and a letter of pass / fail result (JLPT).**

The details of the orientation of new students after April 8 will be released on the following web page on Wednesday, March 18. Please check it regularly and frequently.

*** The class schedule may be changed again depending on the future situation.**

<Web page for new student orientation etc. (released from March 18)> ↓

<http://www2.reitaku-u.ac.jp/koho/kyoumu/kyomudoc/sinnyuusei/sinnyuusei.htm>